

PROPOSED BY-LAWS CHANGE: Bylaws Committee

RATIONALE

In May 2008 during its Annual meeting in Geneva, the Annual General Meeting (AGM) approved the addition of a Bylaws Committee. This proposed change would formalize this approval by creating a standing committee, the Bylaws Committee, charged with reviewing and modifying and recommending approval of bylaws as the Federation continues to evolve. It would also create a formal and transparent process for bylaws changes including the establishment of appropriate timelines.

Bylaws Committee

This Committee shall be responsible for maintaining constant review of the World Federation of Public Health Association (WFPHA) bylaws in order to recommend modifications in accordance with the changing policies of the Annual General Meeting (AGM); to ask for and receive recommendations from any member organization of the Federation regarding possible changes; to analyze recommendations and submit them, where desirable, to the Executive Board and AGM for review and action and to review all proposed amendments to the bylaws for consistency and format.

Duties:

The Bylaws Committee shall consider and report on all proposed questions and problems arising with respect to the bylaws and standing rules of the WFPHA and shall make recommendations for revisions which are then reviewed and approved (or rejected) by the Annual General Assembly (AGM). The approved changes are promulgated in the published and updated bylaws of the organization.

To amend or change the Bylaws, the changes must be published in an official World Federation publication or by special electronic mailing not less than 30 days prior to the Annual General Assembly. Bylaws changes including amendments shall become effective only upon receiving an affirmative vote on two-thirds of the ballots cast by the individual member organization representative. The president shall designate tellers to count the ballots and to report the result to the AGM.

Committee Selection Criteria

A good knowledge of the structure and functioning of the WFPHA and nonprofit organizations is most helpful in service on this committee. Its membership may include, to the extent possible, one lawyer and one parliamentarian. Members are appointed by the Executive Board for a term of three years.

Composition:

The Bylaws Committee shall consist of five members with the Chairperson being appointed annually by the President. This Chairperson shall recommend to the President the remaining four members to be appointed.

Conduct of Work

The committee shall meet electronically at least once a year and shall meet annually in a face-to-face meetings meeting as part of the AGM. Expenses for this committee are not reimbursed.