GOVERNING COUNCIL (GC) MEETING MINUTES
28 November 2019, 1:00 – 3:00 P.M. (CET) via Webex

PLEASE LET THE INTERNATIONAL OFFICE KNOW IF YOU WANT ANY ADDITIONS/AMENDMENTS BEFORE 26 JANUARY 2020. ONCE PUBLISHED ONLINE THE DOCUMENT WILL BE CONSIDERED FINAL AND REVISED.

Attendance

<table>
<thead>
<tr>
<th>Governing Council Members</th>
<th>In Attendance</th>
<th>Apologies</th>
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<tbody>
<tr>
<td>L. Rispel</td>
<td>M. Lomazzi</td>
<td>M. Lombera</td>
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<tr>
<td>G. Amofah</td>
<td>B. Borisch</td>
<td>S. Perdes</td>
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<tr>
<td>W. Ricciardi</td>
<td>M. Giessler</td>
<td>S. Ghosh</td>
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<td>M. Moore</td>
<td>L. Gilggun</td>
<td>D. Kondji Kondji</td>
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<td>G. Sverre Braut</td>
<td>R. Azari</td>
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<td>G. Benjamin</td>
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<td>H. Nieto</td>
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<td>S. Buttigieg</td>
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General Observation: Since the quorum was not reached during the teleconference, voting process has been performed via email, reaching the quorum.

1. Session Opening & Declaration of Conflict of Interest (L. Rispel)
   - L. Rispel welcomed everyone.
   - L. Rispel asked H. Nieto to recuse himself for the discussion on the 2022 Bids selection committee report, due to the conflicts of interest.

2. Adoption of the Agenda (L. Rispel)
   - L. Rispel requested GC members for any comments or modifications on the Agenda. The Agenda was approved with no amendments.

3. Approval Minutes September 3 GC (L. Rispel)
   - Minutes were approved.

4. Matters Arising from Previous Minutes (L. Rispel)
   - L. Rispel proposed adding a section to next GC agenda that outlines matters arising from previous Minutes and the status of each matter. This will ensure that important issues do not fall through the cracks.
Decision:
1. Everyone agreed.

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<tr>
<td>1. Adding a section to next GC agenda presenting matters arising from previous Minutes and the status of each matter.</td>
<td>M. Lomazzi</td>
<td>30 January 2020</td>
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5. Finance Committee Meeting Feedback (L. Rispel & W. Ricciardi)

5.2. Currency Change Proposal

- M Lomazzi proposed changing WFPHA budget and operating currency to CHF (instead of USD) and to collect membership fees in CHF as well from 2020 on.
- S. Buttigieg supported the proposal. He asked also if WFPHA loses money due to conversion.
- G. Amofah indicated that it is very difficult to make payment and this should be considered.
- L. Rispel indicated that it is not correct that the budget will be more reliable and independent from currency exchange rates and variations, and that it is doubtful that American donors will pay in Swiss Francs. L. Rispel suggested keeping one account in CHF and USD. It will be easy for members and donors to pay in dollars and prevents any extra burden and restrictions.
- M. Lomazzi responded that all accounts (CHF, USD and EUR) will be kept. The members will be asked to pay in their own currency converting into CHF automatically by the bank; same process has been applied up to now but converting to USD.

Answering to S. Buttigieg’s question, she explained that changing the currency within the same bank system does not lead to extra fees. However, for the person in charge of the budget, converting currency takes (paid) time. Moreover, it would not be a fully reliable method due to exchange rate that varies according to the conversion date.

She respond to G. Amofah’s point on the mode of payment. She explained the current methods of payment (bank transfer, credit card and cash when possible) and asked for suggestions on how to facilitate payment from African PHAs.
5.3. Unpaid Member Fees

- L. Rispel asked for the total amount of paid and unpaid membership fees. M. Lomazzi provided the requested numbers of 30,000 USD collected and 10,000 USD outstanding, and explained the process of contacting members for the payment.
- M. Moore stated that he will contact the Public Health Association of New Zealand (PHANZ) and urge PHANZ to pay the membership fee.
- G. Amofah commented that most of unpaid membership fees are from African countries, which might be due to difficulties in payment’s methods.
- The payment confirmation of the China Preventive Medicine Association was announced.
- L. Rispel proposed 3 strategies concerning membership fees to be discussed in the next GC meeting.
  1. Updating contact details of some members specifically African members.
  2. Contacting members with outstanding fees to ask about payment of the membership fee.
  3. Using a similar strategy as in 2018 by asking public health associations in high-income countries whether they are willing to pay an additional amount to cover the membership fees of those PHAs in low-income countries.
- S. Buttigieg commented that there is a scheme concerning payment of membership fees, which shows solidarity from our side. However, he proposed to set a deadline for members with more than 1000 USD unpaid fee.

Decision:
1. Currency change was approved by 8 GC members, no abstention, no opposition, subject to maintaining all the accounts. The motion was carried.

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<tr>
<td>1. L. Rispel 3-strategy implementation of the proposal concerning membership fees to be discussed in the next GC meeting.</td>
<td>L. Rispel</td>
<td>February GC meeting</td>
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6. Vaccination Taskforce (M. Lomazzi & W. Ricciardi)

- W. Ricciardi explained the process by providing the following information.
  1. Conversation with some companies started quite some time ago. Pfizer agreed to contribute in developing a taskforce making vaccination more accessible and understanding causes of vaccine hesitancy all around the world.
2. This led to the creation of a taskforce in collaboration with experts from five continents. This is an opportunity to help us analyse different factors in real contexts and propose concrete solutions.

3. There is a timeframe which is related to funding of this proposal Q4 2019 to Q4 2020. Actions such as meetings and webinar should be delivered in order to receive funding.
   - G. Amofah expressed interest in this taskforce. He asked questions regarding the purpose of the taskforce.
   - W. Ricciardi responded that this taskforce intends to deliver a general framework which can be adapted globally. The taskforce intends to give a sense of emergency rather than focusing on research and brainstorming only.
   - L. Rispel suggested preparation of one-page outline presenting the terms of reference of the taskforce.
   - W. Ricciardi agreed to do that.

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<td>W. Ricciardi, M. Lomazzi</td>
<td>30 January 2020</td>
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7. Nomination Committee Report (M. Moore)

7.1. Request by CPMA
   - M. Moore explained this point and recommended on behalf of the Nomination committee that the head of the CPMA Dr Liang Xiaofeng be appointed by the Governing Council to replace Dr Yang Weizhong for the period until the next elections are held at General Assembly in 2020.
   - L. Rispel asked why M. Asnake is not a Nomination Committee Member. M. Moore responded that M. Asnake decided not to continue on the Nominations Committee. J. Chauvin has also given a notice that he plans to step down from the Nominations Committee at the end of 2019.
   - L. Rispel mentioned that she does not have problem with the recommendation. However, she emphasised that people standing to be elected for the Governing Council should clearly indicate their upcoming retirement or any planned situation which result in retiring from the Governing Council in order to prevent the same situation in the future. She proposed that it should be clearly indicated in the Bylaws as well.
7.2. Request by PHANZ

- M. Moore explained this point and recommended on behalf of the Nomination Committee the following points: A. Te Patu continues until the end of his term on the GC and he will work to find a solution agreed by A. Te Patu and the Public Health Association of New Zealand (PHANZ). L. Rispel emphasised her concerns and highlighted potential implications of such decisions on WFPHA governance.
- G. Amofah asked whether it is indicated in the Bylaws how the GC could remove one of its member.
- L. Rispel responded that it is not clear. She suggested M. Moore to talk to A. Te Patu and the PHANZ to get more details and to try and find an amicable solution.
- M. Moore agreed to talk to both sides.

Decision:
1. CPMA: 6 approval, 4 abstain and 1 opposition. The motion was approved.
2. PHANZ: 6 approval, 3 abstain and 2 opposition. The motion was approved.

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<tr>
<td>1. Talk to A. Te Patu and the PHANZ in order to obtain more details and to reach an amicable solution.</td>
<td>M. Moore</td>
<td>Before the next GC meeting in February 2020</td>
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8. 2022 Bids Selection Committee Report (M. Lomazzi & M. Giessler)

- The Bids selection committee received two applications; one from Israel and one from Colombian Public Health Associations. The committee has considered all the points such as accessibility, quality, budget, etc. Based on the criteria required for hosting The World Congress, the Colombian Association of Public Health could be a potential host, but more clear and detailed information is requested. The Colombian Association of Public Health will be asked to consider and provide following points.
  1. Provide clearer budget.
  2. Reconsider the idea of having several locations for the Congress.
  3. Provide more information regarding security issues of the host country.
  4. Provide more complete and clear application.
- L. Rispel proposed everyone to comment.
- G. Benjamin, S. Buttigieg, and B. Borisch mentioned that the concerns discussed by the bids selection committee are reasonable and appropriate.
- S. Buttigieg and B. Borisch emphasized the issue related to the location. They highly recommended one single place location.
• W. Ricciardi agreed with the others as well. He added that the financial aspects should be carefully planned.
• G. Sverre Braut agreed with the others as well. He supported the idea of one single place location.
• M. Moore agreed with the others as well.
• L. Rispel added a point related to organisational capacity. It should be taken into consideration that the Colombian Association of Public Health is one of the new members and has less experience of world federation events and the World congress. The Colombian Association of Public Health’s application has potential value, but the application should provide the requested points. The discussed points and concerns will be communicated to the Colombian Association of Public Health, and this association should provide detailed responses to the discussed concerns. Israel should be contacted in order to be informed on the WFPHA’ decision concerning the received application.

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<td>The Colombian Association of Public Health</td>
<td>Next GC Meeting in February 2020.</td>
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<tr>
<td>2. Drafting detailed responses to communicate the decision to both Israel and the Colombian Association of Public Health formally.</td>
<td>M. Giessler - M. Lomazzi</td>
<td>Emails sent to bidding PHAs by January 30 2020</td>
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9. Conference Reports

9.2. APHA & AASPA Meetings (H. Nieto)
• H. Nieto noted that the meeting of the Alliance of Public Health Associations of the Americas took place during APHA annual meeting and facilitated consolidation of Alliance agenda and making links with the WFPHA.

10. WCPH Rome2020 Update (W. Ricciardi)
• W. Ricciardi provided a brief update on preparation of the WCPH Rome 2020. He mentioned that Congress is on track and everything is running smoothly. The detailed information will be presented in the next meeting.
AOB

- L. Rispel recommended closing the meeting even if not all points of the agenda were discussed and to continue the discussion and the next GC call.

For Information

Speak up:

- WFPHA has signed the Letter to the Delegates of the United Nations General Assembly: Reject Tobacco Industry Partnerships

New Articles:

- “Revenue allocation from SSB taxes: Making the case for oral health promotion” by G. Bridge, M. Lomazzi, and R. Bedi has been accepted for publication by International Dental Journal
- “A cross country exploratory study to investigate the labelling, energy, carbohydrate and sugar content of formula milk products marketed for infants” by G. Bridge, M. Lomazzi, and R. Bedi has been accepted for publication by BDJ

WG updates

- The Environmental Health WG is performing an Assessment of National Barriers to Climate Change Adaptation for Public Health and preparing a Call to Ban Coal for Electricity Production

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<td>31 January 2020</td>
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<td>L. Rispel</td>
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<td>W. Ricciardi M. Lomazzi</td>
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