

**Minutes of the Governing Council Meeting  
May 18<sup>th</sup>, 2013**

Attendants	Regrets	Guests
<p>Ulrich Laaser, Bettina Borisch, James Chauvin, Mengistu Asnake, Madhumita Dobe, Laetitia Rispel, Javed Rhamanzai, Cai Jiming, Luiz Agosto Facchini, Tewabech Bishaw, Debbie Klein-Walker</p> <p>Laetitia Bourquin, Wang Peng, Vina Hulam, Theo Abelin, Juan Zhao, Peter Orris, Ehud Miron</p>	<p>Marta Lomazzi, Hideo Shinozaki, Victor Jesus Mendez Dussan, Ildefonso Hernandez-Aguado, Gabriel Scally, Georges Benjamin, R.krech, M.Kaufmann, L.Caceres, R.Bedi</p>	<p>Dipika Sur, Michael Moore, Ravi Kumar, Paul Freeman</p>

Decisions/Actions
DECISIONS
<p>Adoption of the Agenda <i>Agenda adopted unanimously</i></p>
<p>Adoption of Minutes GC Meeting 19<sup>th</sup> of February 2013 <i>Minutes adopted unanimously</i></p>
<p>MoU between WFPHA and EUPHA <i>Unanimously agreed</i></p>
<p>2013 Budget <i>Unanimously approved</i> Budgets need to be adopted in December of each year.</p>
<p>Fundraising strategy: Establish a formal mechanism, set up a functional development WG (Finance Committee). Fee structures to be revised by FC by end 2013. <i>Unanimously agreed</i></p>
<p>Nomination of APRLO for second term <i>Unanimously approved</i></p>
<p>Change in Chair of Nominations Committee to Ulrich Laaser (past president) <i>Unanimously approved</i></p>
<p>Report of proposed modifications from By-Laws Committee deferred to next GC Meeting</p>
<p>Report of Policy Committee adopted and OH for Children Declaration approved (see reports).</p>
<p>WFPHA Membership Committee proposals (see report) <i>Unanimously approved</i></p>
<p>Deadline for annual membership application: 1<sup>st</sup> March of each year <i>Unanimously agreed</i></p>
<p>Screening procedure of new members: Geneva office to collect all documents, before passing on</p>



to the MC for decision taking. <i>Unanimously agreed</i>
Change year for 15 <sup>th</sup> WCoPH to 2017 to coincide with WFPHA 50 <sup>th</sup> Anniversary <i>Unanimously agreed</i>
Rollover of WG budget from one year to the next has to be requested by the end of November of each year and receive approval of GC. <i>Unanimously agreed</i>
Making 're-visioning Public Health' a topic for 2013 Annual Report <i>Unanimously agreed</i>

<b>ACTION POINTS</b>	<b>RESPONSIBILITY</b>	<b>DUE DATE</b>
Welcome letter to new members to be drafted	J. Chauvin	June 20
Welcome letter to new members be sent out	Geneva Office	June 30
Feedback from Pfizer, Siemens, J&J	J. Chauvin	Next GC
Formalize MoU with AFPHA	J. Chauvin, T. Bishaw	End 2013
Full list of AFPHA members (23 national members) to be sent to Geneva office	T. Bishaw	June 30
Operational procedure between regional associations and WFPHA to be defined by MC	MC & Geneva Office	End 2013
Electronic WFPHA membership form to be set up with clear definition of PHA	MC & L. Rispel	Next GC
WFPHA Strategic Plan 2013-2017 to be reviewed by all GC members and revised	M. Asnake	Next GC
Implementation of Strategic Plan and job description	Geneva Office	Next GC
Workshop/Session propositions for next WCoPH to be sent by Chairs of WGs	WGs	Mid-July
Next WCoPH SC meeting	M. Asnake	End -July
Explore collaborators and possible sponsors at national level for 14th WCoPH	SC, M. Dobe	End July
Next WCoPH ICOC meeting	L.Bourquin and M.Dobe	July 29
Advertise and spread message on 14th WCoPH	All	
Clear guidelines for WGs and Committees to be drafted.	Geneva Office	Next GC
Get the official letter of approval for WFPHA-WHO collaboration plan for 2013-2015	Geneva Office	End June
Prepare call for Bids for 15th WCoPH - to be published later this year for announcement at May 2014 GA meeting	Geneva office	October
Call for contribution for 2013 Annual Report	Geneva office	December
Policy committee to revise existing resolutions	D. Klein-Walker	Next GC
Procedure for the submission of declarations and resolutions to be defined (guidelines)	PC & Geneva Office	End 2013
By laws committee to define honorary membership	T. Abelin	Next GC
Modify By-Laws and keep GC informed of the process	T. Abelin	Next GC
Nominate a Chair of the Development WG	FC	Next GC



**World Federation of Public Health Associations**  
**Fédération mondiale des associations de santé publique**  
**Federación mundial de las asociaciones de salud pública**

Establish a formal fundraising strategy	FC	End 2013
Revise Fee structure	FC	End 2013
Call for Auditor	Geneva Office	End 2013
Call for President and VP/President elect	Geneva Office	End 2013
Call for Awards	Nominations Committee	2014

**Reports attached :**

- a) President's Report
- b) Strategic plan
- c) Policy Committee
- d) Membership Committee
- e) Tobacco Control WG
- f) Environmental Health WG
- g) Oral Health WG
- h) Oral Health for Children Declaration

Rapporteur: Juan Zhao