WFPHA Executive Board Teleconference Call
Tuesday, 12 October 2010
Meeting Minutes

Present: Georges Benjamin (GB), Tewabech Bishaw (TB), Bettina Borisch (BB), James Chauvin (JC), Cai Jiming (CJ), Ulrich Laaser (UL), Gabriel Scally (GS), Laetitia Bourquin (LB), Hailegnaw Eshete (HE), Vina HuLamm (VHL)

Excused: Paulo Buss

Absent: Madhumita Dobe, Khairul Islam, Toshitaka Nakahara, Hikmet Pekcan, Grettchen Flores-Sandi

1) Welcome and roll call
The quorum is reached; voting results of this TC will be directly valid. UL welcomes the participants to the TC

2) Adoption of agenda
The agenda is adopted unanimously. Topics underlined will be voted. It is decided that present and future WG chairs and Committee chairs are informed of TC agenda’s with the option to participate.

3) Adoption of minutes from last meeting, 8 July 2010
The minutes from the July 8th 2010 meeting have already been approved via electronic vote

4) Report of the President
4.1 UL presents the members of the Advisory Section 2012, including Dr Ruediger Krech/WHO. Most members have confirmed their participation and LB will send a reminder to those who haven’t. TB would like to propose some Ethiopian Colleagues and will send the list to LB. UL and TB will draft an e-mail to be sent to the members of the Advisory section with their future tasks (ToR).

4.2 The MoU EPHA- WFPHA is unanimously adopted without comments.

4.3 TB reports on the developments of the preparation of the Addis Ababa conference. She presents Hailegnaw Eshete, the new executive director of EPHA, who is also involved in the preparation of the congress in 2012. TB will send his CV to LB. The National Congress has been launched by Minister of Health on 26th of August and 7 subcommittees have been established. Fund raising, Chair M. Asnake

A second meeting with the MoH will take place in a near future.
Promotional Material will be distributed at the next EPHA Annual Conference, 26–28th of October 2010. TB already received several propositions and abstracts for the congress. Two people will start at EPHA on the 1st of January 2011 to coordinate the organization of the congress. Funds to pay those two people have been found for three months. More funds will have to be found.

The Call for Abstracts is adopted by the board. A short version will be produced and made available to be published on the websites of the WFPHA and member PHA’s to circulate the information widely.

It is confirmed that TB and HE will be EPHA co-signatories on the Addis Ababa bank account for the Congress.

JC, TB and GB will follow up on the cost of the APHA abstract system, so that it can be included in the conference budget (Istanbul approximately 18500$).

4.4 UL drafted a potential funding strategy for the WFPHA. JC suggests that the Finance Committee looks into this and reports back to the EB on February 8, 2011.

4.5 It is confirmed by the Finance Committee that the WFPHA can sponsor the travel and costs of one delegate from EPHA to attend the APHA annual meeting in Denver in November. TB confirms that she has received this information and is actually arranging the visas for three people to attend. WHO (through Rebecca Bailey) also sponsored the travel for two African colleagues to attend the Global Consensus for Social Accountability in Medical Education Conference in South Africa in October 2010. Dr. Nabirye Rose from the Uganda National Association of Community and Occupational Health (UNACOH) and Dr. Makonnen Asefa from the Ethiopian Public Health Association will attend this conference on behalf of the WFPHA.

4.6 UL will send a document on his experience with Baltic and South Eastern European States, a model for regional cooperation which could potentially be exported to other parts of the world. He would like this to be presented during the congress 2012.

4.7 UL presents the panel discussion which will be organized by the WFPHA during the EUPHA annual meeting in Amsterdam, Thursday November 11, entitled « The Potential Role of the European Union in Global Public Health ». UL and BB will participate as speakers in this discussion.

4.8 UL proposes an MDG survey through our network of members as a MPH Thesis 2010/2011 (He has a student available at his University). He proposes a qualitative survey to know the determinants of non-achievement of the MDG’s. He also proposes to link this survey to the WG on Global Equity and to have a
report for the MDG session in Ethiopia 2012. Rebecca Bailey commented on the draft concept arguing for a broad definition of the public health workforce targeted.

*The board agrees on the idea on the condition of further refinement of the concept.*

JC thinks we should take the following two points in consideration:

1) First we have to finalize the membership survey and know who our members are, the contact person within member PHA’s and associations main objectives. JC and VHL will work on this together and then get the results to the secretariat in Geneva. Once our membership list is updated, then we can do an in depth survey on MDG’s.

2) JC presents Dr. David Zakis (IDRC Canada) as a new member on his team. He discussed with him the MDG survey and thinks it should be more focused. They also think it could be a good opportunity to organize a workshop around this survey at Bellagio (funding from Rockefeller). He will report on this concept at the next EB TC.

GS asks what countries are targeted and to consider that in the UK for example, the concept of MDG is not much understood apart from people involved in Global Health.

BB thinks it is a good idea also as this is an opportunity to reinforce the link to our members, but we have to be well organized and coordinated.

4.9 UL drafted a “letter of the president” for the next newsletter which should come out before the end of the year.

*The letter is adopted by the board if it includes the following footnote: “Individual members are proposed by the Executive Board of WFPHA”*

Decision/Action:

* LB sends a reminder to the Advisory section members who haven’t answered.
* TB sends the list of Ethiopian colleagues (with short CV) for the Advisory Section 2012 to LB (to be voted at next TB). She also sends the CV of H. Eshete.
* UL and TB draft an e-mail to be sent to the members of the Advisory section with their future tasks and inviting them officially to Ethiopia.
* Find funds for the two people working at EPHA for the coordination of Congress 2012.
* TB will produce a short version of the Call for Abstracts to be added on websites.
* Proposition of GB for APHA abstract system to be included in budget.
* Finance committee to propose funding strategies for February 8, 2011.
* UL will send a report on the regional cooperation in Baltic and/or South Eastern European States.
* CPHA to provide revised MDG survey concept for next TC.
* Letter of the President to be included in next Newsletter, to come out before the end of the year.

5) **Report of the Vice-President**
JC is sorry that we cannot yet use the KM4PH for this TC. Successful pilot tests have been performed and he will contact all EB members individually to test the system during the following months.

KM4PH will be ready for the December TC. He has a meeting on Thursday 14, November 2010, with people from PAHO to discuss this matter.

JC attended a meeting organized by I.Kickbusch (Graduate Institute in Geneva, IHEID) in Bellagio in September. This workshop on Global Health Diplomacy presented their summer program and newly established 5 day executive course. There is a potential for the WFPHA to get involved with this. JC will report more precisely once he gets the report from I.Kickbusch.

**Decision/Action:**
* JC and LB will see that the KM4PH is ready for the December TC.
* JC will report on the workshop on Global Health Diplomacy.

6) **Report from the Office of the Secretariat in Geneva**
Follow-up on decisions and to do’s of the last EB (TelCon): everything has been done or is already included in this agenda.

6.1 Considering the cost and the complexity of the Avestra system (many tools not useful for WFPHA) for the management of the WFPHA Website, the Geneva Office proposes to use an easier and free of charge tool which would enable a more dynamic management of the website. JC will look into this with VHM and GB in a future meeting.

6.2 The MoU between the WFPHA and SPHA is *confirmed* by the board. It is being signed by all parties.

6.3 The MoU between the WFPHA and APHA is *unanimously adopted* by the board and will be signed by all parties in a near future.

6.4 The template for business cards of EB members is *adopted* by the board. Please tell LB if you want some business cards.

6.5 The schedule of future EB TCs 2011 is *adopted* by the board. Please note that the next meeting will be on the 9th of December 2010.

6.6 It is decided that the next EB meeting and GA in Geneva will take place as usual from Friday to Sunday, May 13 to 15, 2011. The board decides to have the EB
meetings at the chateau de Penthes. The GA will again take place at the Graduate Institute (IHEID).

6.7  GB reports on the TelCon with Colgate Palmolive October 4, 2010. It is about Building a Cavity-Free Future Together and launching a global effort on oral health. CP asks if the WFPHA wants to get formally involved (logo on website) and if it would be interested to ask its member PHA’s to get involved. No decision is taken as to the hand washing action of CP.

GS is very interested but would like more information before getting engaged. No decision is taken until everybody has had the possibility to look at the presentation.

Decision/Action:
* JC and VHM will report back to the Geneva Office about website decision.
* MoU WFPHA-APHA to be signed by all parties.
* LB will book the Château de Penthes and the Graduate Institute.
* LB sends the Colgate Palmolive presentation to all Board Members.

GB and GS have to leave and give their voting rights to JC.

7)  Report from the WFPHA West Pacific Regional Liaison Office in Beijing
CJ reports on the 1st WFPHA West-Pacific Regional Conference on Public Health, October 25 to 28, 2009, at Jiuhua Hotel, Beijing China. The preparatory meeting of the WPRLO (West Pacific Regional Liaison Office) was held at the same time. All the representatives reached an agreement on the organization and working mechanism of WPRLO and CPMA will host the secretariat of WPRLO for the daily business.

The official inauguration of the WPRLO secretariat will take place on October 25, 2010 Landmark Tower Beijing, China. WPRLO brochures and nameplates have been sent to Dr Laaser for approval. WPRLO issued invitation letters to MoH, China, Chinese Associations for Sciences and Technology, Chinese Center for Disease Control and Prevention, Public School of Beijing University, and Peking Union Medical College, World Health Organization (WHO), UNAIDS, UNICEF, UNFPA, Ford and Gates Foundation and other medical associations. More than 50 experts will join this big event.

The WPRLO (Homepage under preparation) secretariat placed WFPHA’s call for abstracts of the 13th World Congress on Public Health in Addis Ababa Ethiopia on the internet.  
http://www.cpma.org.cn/Article_Show.asp?ArticleID=3004

The 4th Meeting of Public Health Associations in Asia and the 2nd WFPHA West Pacific Regional Conference on Public Health will be held from October 27 to 30, 2010 in Tokyo, Japan. The main theme of this symposium is "Urbanization and Public Health." CJ will give a presentation and opening remarks and UL will attend.
The Conference on Public Health and Preventive Medicine 2010 will be held on 6-8, November in Hongkong. The theme of the Conference is about the Public Health in 21st Century-New Challenge and Strategies. Since World Association of Chinese Public Health Professional is a new sustaining member of WFPHA, WFPHA president Dr. Laaser will join the conference and CPMA President will give a special report on Current Challenges and Countermeasures about China Health Safety and Dr Cai Jiming will chair the food hygiene and safety session.

8) **WFPHA Advisory Board**
The List of confirmed members is adopted and a call for additional nominations launched.
The Terms of Reference for the Advisory Board members has been drafted by UL and is adopted by the board.

Decision/Action:
* Please tell LB if you have additional nominations.
* Once signed by the president, the ToR will be sent to the members.

9) **Committees**
9.1 **Finance Committee**
A full report will be provided for the December TC with a revenue-expense flowchart, which will allow all board members to take decisions knowing what we can afford.
Joan Bell Davenport ceases her activity as treasurer by the end of this year. We have to think about her replacement by January 1, 2011.
The finance committee will also look into the membership fees.

JC had a meeting at the UBS in Geneva in September and added himself, BB and UL as signatories to the WFPHA bank account. He would like to suggest adding Laetitia Bourquin as co-signatory of the Geneva accounts.
*This decision is unanimously adopted by the board.*

9.4 **Membership/Awards Committee**
It remains unclear who the Chair of this committee is. It is suggested to ask through the Mozambique Public Health Association if Francisco Cabo is still willing to chair.

Decision/Action:
* Add LB as co-signatory of the Geneva accounts.
* Ask the MOPHA if Francisco Cabo is still willing to chair the Membership/Awards Committee

10) **Working Groups**
Ulrich drafted the Regulations for WGs and Individual Membership. This draft is approved in principle by the board and UL will send a revised version to JC for
further proceedings, including a more precise definition of the individual members.

10.1 WG on Tobacco and Health
Mike Daube is unanimously adopted as chair of this WG.

10.2 WG on Environmental Health
The composition of membership of this WG requires clarification. UL will follow up with Peter Orris.

10.3 WG on Global Health Equity
Deborah Klein-Walker and BB agree to act as co-chairs of this WG. This decision is unanimously adopted by the board. The Geneva Office will ask Member PHA’s for proposals on membership.

10.4 WG on Education
UL will contact (through the Geneva Office) the two proposed chairs for this WG, through their PHAs. Australian PHA for Fran Baum and Serbian PHA for Vesna Bjegovic, as proposed by the board.

The proposed work plan for this WG will be revised by UL and sent to member PHAs to induce nominations for membership. Potential chairs will also be explored.

UL informs the board about the meeting on Public Health Competencies in Belgrade, October 22, 2010. Anybody present in Belgrade at this time is of course welcome to attend.

Decision/Action:
* UL sends a revised version of the Regulations for WGs and Individual Membership to JC.
* UL contacts Peter Orris to know the membership composition of the environmental WG.
* LB will contact member PHA’s for nominations for the Equity WG.
* UL will revise the work plan of the Education WG and approach via LB member PHAs on proposals for membership.

11) Report from the Region (AFRO, Tewabech Bishaw)

TB and UL wrote letters informing the following actors for Addis Ababa 2012:
- Dr. Samba who expressed his full support
- Regional director of EMRO to stimulate the participation of North African members
- Commissioners
- Officials
There is an overall consensus on the idea of the congress in Addis Ababa 2012.

12) AOB
UL suggests introducing authorized deputy voting and will discuss the options with Theo.

He also introduces the idea of a Sub-Saharan PHA. TB thinks it is a great idea and EPHA could provide a secretariat. She prefers the idea of an African PHA and the board agrees.
There is still an empty seat for EMRO on the board. JC proposes to have this point as part of the membership survey and TB proposes to follow up with her contacts.

The next teleconference of the EB is proposed for December 9, 2010 and will be performed via KM4PH.

For the minutes, Laetitia Bourquin