WFPHA Agenda
Executive Board Teleconference Call
Tuesday, December 8, 2009


1) Welcome

2) Adopt agenda
   Agenda adopted.

3) Adopt minutes from last meeting – No minutes from October call. Minutes from September call approved by electronic voting.

4) Report of the President
   Paulo reported on the conference he attended, Global Forum for Health Research, on November 1 in Cuba. The conference provided the opportunity to speak to 800 people from all over the world. Paulo spoke about the activities of the WFPHA and his presentation generated excellent questions and interest in the Federation.

   Paulo attended, on behalf of FIOCRUZ and the Federation, a consortium on global health research with Ilona Kickbusch. The WFPHA will become a member of the consortium.

5) Report of the Vice-President
   5.1 Visit to Beijing and Jakarta
   Ulrich Laaser visited Beijing to chair the meeting of the 1st Pacific Health regional conference. Attendees came from the Pacific region. All agreed that CPMA will lead and support the Beijing office. The conference will be held every two years. However, the Japanese Public Health Association agreed to host next year’s conference as their association’s annual conference will contain an international component.

   Ulrich also met with the Minister of Health in Jakarta and the Indonesian Public Health Association. They agreed to organize their annual conference in August next year. They want to invite the Malayan speaking countries to increase collaboration and cooperation. Beijing received offers to follow up the WPRO conference. The Indonesians and Vietnamese are interested in hosting the following year’s conference. Proposals should be submitted to the Beijing office. Among topics of discussion were regional networks of schools of public health—IUPHE and IANPHI.

   The new president, Antoine Flahault, of the European network, Association of Schools of Public Health (ASPHER), attended the conference in Taipei with APHA and signed a memorandum of understanding.

   Georges Benjamin provided an update with finances. APHA was provided funds by Pfizer. The trainings have helped to identify new World Federation affiliates. The trainings were recently held in Beijing and Cape Town. More information will be circulated soon on the outcomes of these trainings.
Ulrich and Paulo will work out details on how to arrange for a meeting in Addis Ababa to motivate stakeholders and Ministry of Health officials. While the meeting is not urgent, it would be timely in January.

6) Report of the Director of the Secretariat Office
   6.1 Electronic voting and results – Morgan Taylor reported on the voting. We received 9 responses on the voting form prepared by Jim. While we did not receive a quorum, should we assume that “no answer” means agreement? Several EB members thought the response should be considered as a “yes.” Georges Benjamin suggested adding a line to the form: “no response is assumed a yes. Please respond.”, etc. Article 4 section 3 should be defined further regarding electronic voting with a proviso on the no response issue. Morgan Taylor will draft an amendment for voting at the next General Assembly meeting.

6.2 APHA Annual Meeting Update

WFPHA Breakfast was a success with many attendees and good discussions.

6.3 E-Newsletter (Vina)
We are planning to send out the e-newsletter every 6 weeks. The next issue will go out in mid-December.

6.5 Formation of Advisory Board, first steps
Candidates nominated and under consideration are Margaret Hilson and Theo Abelin.

6.6 Individual memberships of WFPHA
Clarification was requested on how individuals can be confirmed. We will allow the membership committee to make recommendations on this process.

7) Interim Finance Committee (Jim)
   7.1 Draft Terms of Reference

Section 1 bullet
Corporate sponsorship policy—under terms of reference
Morgan working with Rauf at Colgate-Palmolive to dispense funds. Funds will come in March every year.

Michele Forzley will have discussions regarding her application for a new grant.

7.2 Corporate Sponsorship/Funding Policy
   7.2.1 Follow up on Colgate grant -

7.3 Budget—Treasurer’s Report (Joan)
7. 4 Approval for Terms of Reference - approved
7. 5 Confirm nomination of Jim as Chair through May 2010 EB meeting
   7.5.1 Call for nominations will be need to be sent out and a new Chair to confirm in May.

8) Other Committees/Working Groups
8.1 Policy Committee
Laetitia provided an update on the activities of the Geneva office. The office has started to work on the global health initiative. (ANZER) During the Global Health forum in Geneva, the office will continue work with Ulrich Laaser. The Istanbul Declaration is in the current workplan and part of other issues the office will tackle in the next year.

The Geneva Health Forum: Globalization, Crisis and Health Systems-Confronting Regional Perspectives. April 19-21, 2010—Paulo and Ulrich will work out who will represent the Federation at the meeting.

The new appointment of the WFPHA’s WHO Liaison Officer—Paulo will meet with Margaret Chan in January. Recently, Paulo also met with Tim Evans in Cuba and mentioned the importance of appointing Ramesh as liaison officer to WFPHA.

8.2 Nominations Committee
Mengistu Asnake was present but telephone connection was not clear. The criteria to nominate for new positions and especially the new president, will be discussed on the next conference call in February.

8.3 Membership/Awards Committee
a. Development of criteria list for new institutional members—
i.e. International AIDS Society—deferred
b. Status of Three German Associations.
   EB approved membership and membership fee arrangement.

8.4 Tobacco Control Working Group
a. Agenda currently stalled—need assistance of EB to push forward.

9) Interim By-Laws and Constitution Committee
9.1 Adopt Theo Abelin as Interim Chair
Jim provided an update on the activities. The Tobacco group currently consists of five members representing the national public health associations and individuals to form the “interim steering group.” Jim compiled the lists of interested groups during the Istanbul Congress. Theo is stepping down as Chair of the working group. Theo will serve as an individual member. The group will bring a formal workplan to the General Assembly and a nomination for a new Chair at that time.

10) Update on Strategic Plan
Paulo requests each responsible person on the strategic plan, to prepare an update for the February EB teleconference call. Morgan will prepare a summary of the 5 strategic groups. We can assume as a model for the Federation for the Istanbul Declaration. Bettina, Laetitia, and Morgan will prepare a report on the status of the Strategic Plan.

Jim Chauvin mentioned that Jane Freemantle (from Australian PHA) would like to see an open forum on Istanbul Declaration. We should send an email to all members asking for their proposed amendments to the Declaration.

Ulrich, Debbie, and Paulo are in agreement to re-confirm the Board’s acceptance of Bettina Borisch as Chair of the Policy Committee.
Jim discussed CPHA’s idea to build WFPHA into a proposal to the European Commission. The EB agreed to support the proposal.

11) AOB
   11.1 Proceeding with GHWA and IUPHE
   11.2 Meetings for next year
       Paulo thanks Morgan for sending out the schedule.
   11.3 Working Group Procedures - Process for setting up, etc.

   11.3 Next TC – **February 10th, 2009 at 8:00am Washington time (see attached schedule)**
       The following meeting April 14th. Please review schedules for availability.